

# **BROOKINGS COUNTY COMMISSION MEETING**

**Tuesday, June 1, 2004**

The Brookings County Board of County Commissioners met in regular session on Tuesday, June 1, 2004, with the following members present: Deanna Santema, Dennis Falken, Don Larson, Mary Negstad, and Emil Klavetter. Also present: Stephanie Vogel, Kristin Olsen, Kelly Bakken, Robert Hill, Todd Struwe, Ted Eggebraaten, Gary Heldt, Steve Minor, John Andrews, and Brian Eclov.

Chairperson Deanna Santema called the meeting to order.

## **CONSENT AGENDA**

Chairperson Santema declared the Consent Agenda approved as amended with no objection from the board. The Consent Agenda consisted of the agenda for the June 1, 2004 meeting and the minutes from the May 25, 2004 Commission Meeting.

Travel/Education: Robert Hill to go to Sioux Falls, SD on June 3, 2004 to meet with the USPS Postal Inspectors. Joyce Dragseth to go to Pierre, SD on June 9, 2004 to attend the Legislative Research Council. Josh Bobzien, Marvin Reihe, Justin Ascherman, Jo Fix, Deb Piere, and Stephanie McCormick to go to Ft. Pierre, SD on June 6-11, 2004 to attend the Basic Jailors Training Course. Laurie Tangen to go to Lake Preston, SD on June 1 & 5, 2004 to attend Judging Schools; to go to Madison, SD on June 11, 2004 to attend a Camp Lokodia Board Meeting; to go to Madison, SD on June 16-18, 2004 to attend the Camp Lakodia; to go to Pierre, SD on June 21-23, 2004 to attend the All Women Count Program; to go to Sisseton, SD on June 26, 2004 to attend the Mother Goose Training Program.

## **ROUTINE BUSINESS**

Zoning & Drainage Director, Robert Hill met with the board to discuss departmental matters and to distribute the Building Permit Report for May 2004.

Emergency Management Director, Todd Struwe met with the board to discuss upcoming meetings and to distribute a Report of Personnel Action. Be it noted, Chairperson Santema signed the Report of Personnel Action for the Deputy Emergency Management Director, Teresa Anderson for the Salary Adjustment from \$12.33/hour to \$12.58/hour.

Highway Superintendent, Ted Eggebraaten met with board to discuss the upgrade to the existing Railroad Crossing Surface in Elkton, SD and Volga, SD. Motion by Klavetter, seconded by Larson, to participate up to and not more than 10% of the Crossing Estimates from the Dakota, Minnesota & Eastern Railroad dated May 5, 2004 for the upgrade to the existing Railroad Crossing Surface in Elkton, SD and Volga, SD. Motion by Larson, seconded by Falken, to amend the motion to participate 10% of the project cost, and also a maximum of \$2,000.00 for each Railroad project for the asphalt. Roll call vote on amendment: Larson "Aye," Negstad "Nye," Falken "Nye," Klavetter "Nye," Santema "Nye," Motion fails. Roll call vote on original motion: Negstad "Nye," Falken "Aye," Klavetter "Aye," Larson "Aye," Santema "Aye." Motion passes. Be it noted, the cost estimate to upgrade the existing crossing in Elkton, SD is \$37,804.00, and in Volga, SD is \$42,809.00.

Eggebraaten updated the board on tape for the turning lanes on the County Highway 23 project and correspondence from the Department of Transportation.

Weed and Pest Supervisor, Gary Heldt met with the board to discuss Mosquito Control and West Nile Virus Program.

Deputy Auditor, Kelly Bakken presented the board with the Auditor's Report. Be it noted, the salaries and personnel changes for the month of May 2004 are as follows: Longevity Increase: Denise Brown \$35.00; Joey Collins \$30.00; Joyce Dragseth \$25.00. New Hire: Part-time Correctional Officer, Justin Ascherman @ \$11.47 per hour; Weed Control Specialists, Jason Beyer and Merdean Sampson @ \$9.93 per hour. Rehire: Part-time Correctional Officer, Laura Kinslow @ \$11.70 per hour. Promotion: Shawn Hostler from Part-time Correctional Officer and Part-time Deputy Sheriff to Full-time Deputy Sheriff @ \$14.54 per hour. Resignation: Deputy Sheriff, Joey Collins; Part-time Correctional Officer, Julie Schmugge. Retirement: Deputy Register of Deeds, Ardis Johnson. Commission \$8,309.45; Auditor \$9,967.93; Treasurer \$11,063.70; State's Attorney \$16,170.88; Custodial \$4,094.00; Equalization \$17,340.96; Register of Deeds \$10,312.16; Veterans Service \$2,954.90; Sheriff's Office \$37,972.16; Detention Center \$26,181.13; Contract Law \$6,176.93; Contract Law Elkton \$40.00; Emergency Management \$5,163.94; Drainage \$974.96; Highway \$43,518.20; Welfare \$2,717.08; Community Health \$2,116.64; WIC \$1,903.24; Extension \$3,895.28; Weed \$11,442.92; Zoning \$2,944.75. Be it noted, Chairperson Santema signed claims for the following—AFLAC, insurance \$2,071.70; AFLAC Flex-One \$75.00; Office of Child Support Enforcement, child support \$555.00; Delta Dental, insurance \$2,157.98; Flex One, unreimbursed medical \$1,181.00; Local Teamsters, union dues \$865.00; SDRS, retirement \$26,938.88; SDRS Supplemental, retirement \$2,580.00; EFTPS \$51,706.55; Wellmark Blue Cross, insurance \$32,945.93; Midwest Benefits, life insurance \$571.00.

Bakken submitted the following quotes for the Brookings County Highway Department for 7500 Gallons #2 Premium Diesel Fuel: Ag First Coop, Volga ~ no quote; Cenex, Elkton \$1.285; Martins Inc., Brookings \$1.273. Martins Inc., Brookings was awarded the quote at \$1.273.

Commission Assistant/Personnel Director, Stephanie Vogel presented the board with the Commission Assistant/Personnel Director Report. Vogel updated the board on Personnel Items, the Canvas of the Votes from the Election held on June 1, 2004, and updated the board on the Sealed Bids for the Steel Garage located next to the 1921 building. Be it noted, the board approved the Routine Personnel Action Notices: Annual Review for Teresa Anderson. Rehire for Laura Kinslow.

Commission Assistant/Personnel Director, Stephanie Vogel presented the board with the Sealed Bids for the Steel Garage located next to the 1921 building. The Bids are as follows: Dan Hougland \$213.00; Randy Pickard \$2,275.00; Brad Thomas \$1,500.00; and Dave Jones \$1,000.00. Motion by Klavetter, seconded by Negstad, to accept the Bids and award the Bid to Randy Pickard with the Bid of \$2,275.00. Roll Call Vote: Falken "Aye," Klavetter "Aye," Larson "Aye," Negstad "Aye," Santema "Aye," Motion passes.

### **REGULAR BUSINESS**

Emergency Management Director, Todd Struwe and Steve Minor with the Farm Service Agency met with the board to discuss drought status within Brookings County.

### **COMMISSIONER'S OPEN DISCUSSION**

Commissioner Larson updated the board on the WIR Conference discussing Prescription Drug Cards, Federal Government US Waters, Wetlands Protection Laws, Country of Origin Labeling, Wildlife Management, and Gaming Affairs.

Commissioner Negstad updated the board on the ICAP Meeting, the 60's Plus Dining, and the WIR Conference. Negstad discussed the Heritage Highways, a Natural Resource Tour, GIS Mapping, Urban and Rural Divorce, and Identity Theft.

Commissioner Falken updated the board and discussed Mosquito Control and the West Nile Virus Program.

Commissioner Santema updated the board on CERT Graduation with the Mock Drill, and Ardis Johnson's Retirement Gathering.

Commission Assistant/Personnel Director, Stephanie Vogel updated the board on Budget Appointment Requests and on the Register of Deeds Office.

### **ADJOURNMENT**

Chairperson Santema declared the meeting adjourned until 8:30am Tuesday, June 8, 2004.

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Kelly Bakken  
Deputy Auditor  
Brookings County Auditor's Office